

NOTICE TO VACATE

Property Address: _____

Tenant's Name : _____

I hereby give you notice of my/our intention to vacate the above rented premises on _____ (date).(*see below for notice requirements)

Reason for vacating is: _____

Forwarding Address will be: _____

I/we understand that during the last 14 days of tenancy you may wish to show prospective tenants through the property and access can be arranged by telephoning me/us on:

Mobile: _____ Work: _____

Home: _____ Email: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Please forward this form to our office and a property manager will contact you to arrange a vacate inspection of the property.

***Minimum days for notice:**

- 14 days for terminating the tenancy at the end of the fixed lease term – notice must be given before the fixed term ends
- 14 days for a breach of the tenancy agreement – reasons must be given
- 21 days for terminating the tenancy after the fixed term has ended

OFFICE USE ONLY

Date Form Received: _____

Property Manager: _____